

**Trustee Meeting Minutes  
Kiwanis Club of Columbus**

**The Athletic Club of Columbus  
October 15, 2013**

**Attendance**

*Officers and Trustees:*

Kathleen Roberts, President	David Brainin, Trustee
Jim Skidmore, President-elect	Andy White, Trustee
Jeff Rayis, Vice President	Alice Hohl, Trustee
Paul Bohlman, Secretary	Cindy Sturni, Trustee
Candace Pflum, Trustee	

*Committee Chairs/Representatives:*

Tiffany Crosby, Youth Opportunity	Alison Friend, Regatta
Fil Line, Program	Bob Eberhart, Laws & Regulations
Bob Wiseman, S.A. Bell Ringing	Michael Ranney, Behavioral Health
Jim Shively, Homeless	Bob Eberhart, Laws & Regulations
Larry Icenogle, Music & Arts	Jamie Richardson, Nominating Committee
David Timmons, Music & Arts	Sam Vogel, Past Presidents Advisor
J.P.LaFramboise, College Fair	

*Members at Large:* Pranab Bhattacharya, Bill Calvert

*Guests:* None

The meeting was called to order by President Kathleen Roberts at 5:30 p.m. once quorum was achieved.

**President's Report –**

- 1- Kathleen welcomed everyone and thanked them for coming.
  - a. We went around the room and introduced ourselves.
  - b. Those staying for fellowship and dinner were identified.
  - c. All Trustees have oversight for several committees – it is important that every committee is represented regularly so that we all know what is happening throughout the Club.
  - d. Kathleen encouraged all committee chairs to pin down committee members for their committee and try to involve new members.
  - e. Kathleen announced that Brandon Akey will chair the Columbus International 5K Run/Walk and Fred Miller II will chair the Entrepreneurial Challenge.
  - f. All proposals and requests for funds should be submitted the Friday prior to the Trustee meeting. Kathleen pointed out that there is a revised 'Request for Funds' form on the website.
  - g. Revised Trustee meeting minutes will be posted in the 'members only' section of the website.
  - h. The Autism Speaks walk/run was this past weekend. We took photos for free and presented them – it got us some good exposure and recognition.
  - i. David Brainin reported on the upcoming the first annual ice cream social at Nazarene Towers beginning at 5:30 p.m. We will serve about 125 people, in shifts.
  - j. Kathleen indicated that Harmony Project information will be in the newsletter. There are a number of opportunities to volunteer this coming weekend.
  - k. October 29 is the Division 10-W Council meeting. All are welcome to attend. Reservations should go to Paul.
  - l. November 1 is the President's party. Kathleen encouraged all to attend and to set the tone as a leader in the Club.

## Treasurer's Report:

- **Foundation Budget** – Results through September show a profit of \$51,300 (\$17,200) less than the previously reported July year-to-date profit of \$68,500.
  - 1- Income to-date is \$140,700, \$2,100 better than July year-to-date income of \$138,600.
    - a. \$6,100 is Regatta income for a partial transfer from Club (\$26,100 total)
    - b. \$4,300 is Auction income for a partial transfer from Club (\$32,700 total)
    - c. \$2,900 is 5-K event income moved from the Club to the Foundation
    - d. \$7,300 is realized gain on investments (Aug)
    - e. \$19,000 is a decrease change in unrealized gain on investments (Aug)
    - f. \$500 is 1916 Society Donations
  - 2- Expenses to-date are \$89,500, \$19,300 more than the previously reported July year-to-date expenses of \$70,200.
    - a. 6,000 is administrative costs / insurance expense paid to the Club
    - b. \$1,300 is tax preparation costs
    - c. \$12,000 is the Regatta grant to the Columbus Public Library
  - 3- Assets
    - a. \$24,100 cash
    - b. \$936,400 total assets
  - 4- Miscellaneous – There is \$1,100 in grant money left unused (\$300 Community, \$300 Children, \$500 Scholarships)

Discussion was held. Alice Hohl moved to receive the Foundation report and Candace Pflum seconded the motion. Motion carried.

- **Club Budget** – Results through September show a profit of \$45,300, \$23,000 better versus July year-to-date reported net profit of \$22,300.
  - A- Income to-date is \$236,800, up \$74,400 versus previously reported July year-to-date
    1. \$26,500 is money collected for next year's membership dues – this will be deferred to 2014-15 in the final report
    2. \$100 is Auction income
    3. \$23,400 is College Fair income (the event as of cut-off is showing \$14.0K net income – we will make an accrual to defer this to 2013-14 to match with lagging expenses)
    4. \$10,500 is Regatta income
    5. \$200 is 5-K event income
    6. \$6,000 is administration and insurance paid by the Foundation
    7. \$600 is advertising income / Club fundraising
    8. \$1,200 is dues & initiation fees
    9. \$2,200 is gift card purchases
    10. \$3,700 is Monday lunch money, Division events, etc.
  - B- Expenses to-date are (\$191.5K), (\$51.3K) unfavorable versus previously reported July year-to-date
    1. \$1,100 is conventions
    2. \$4,300 is auction expense (proceeds moved to Foundation)
    3. \$2,900 is 5-K event costs (proceeds moved to Foundation)
    4. \$7,500 is Regatta event costs (\$6,100 is Proceeds moved to Foundation)
    5. \$20,100 is College Fair costs
    6. \$2,400 is grocery gift cards
    7. \$6,900 is Monday meals costs
    8. \$3,700 is admin services
    9. \$1,100 is tax preparation costs
    10. \$1,300 is other admin expenses, etc.
  - C- Assets
    1. \$59,400 in the Club PNC Account
    2. \$30,400 in the Huntington Fundraising Account

- **Other Items**

A- Aged uncleared checks: 02/19/2013 - #3502 Foundation to Columbus Int'l HS

Discussion was held. Jim Skidmore moved to approve the Club report. Andy White seconded the motion. Motion carried.

### **Secretary's Report**

- 1- Ratification of electronic votes: Paul Bohlman reported that we needed to ratify the Trustee meeting consent agenda for September, 2013 and the new members approved (Bill Calvert, Brad Hyslop, Michael Stickney). Jim Skidmore moved to ratify the actions taken via electronic vote and Cindy Sturni seconded the motion. Motion carried.
- 2- Dropping members: Paul reported that the following members have not renewed their membership and have been dropped from the rolls: Janie Bailey, Rich Figley, Brad Fisher, Art Helldoerfer, Todd Hutchins, Bob Larrimer, Tina Matthews, Michaela McGinn, Jade Metcalf, Dennis Mowery, Amanda Owen, James Patterson, Okpara Rice, Grant Shaffer, Joe Smith, Robert Smith, Roy Smoot. Jeff Rayis moved to officially drop these individuals from our membership roster and Candace Pflum seconded the motion. Motion carried.
- 3- We still have five members who have not paid their dues but who we kept on the list because they are all fairly new members and got invoiced much later. They are Adrienne DeAngelis, Brad Hyslop, James Jewell, Yvonne McCormick and Michael Stickney.
- 4- Paul reported on the updated luncheon payment system that is being worked on. We will be utilizing a new merchant vendor that will save us costs on credit card processing and should be less challenging to use than the current Google Wallet system. Our fees will change slightly. Pre-registering and pre-paying for a meeting will be \$4.25 with an additional \$9.25 if you want either a hot or cold lunch that day. If you register and pay at the door it will be \$5 for just the meeting and an additional \$10 if you want lunch. We hope to have the new system in place by early November.

### **New Business / Committee Reports**

- 1- **Appointment** - Kathleen discussed the appointment of Pranab Bhattacharya to the position of Assistant Treasurer as Nick Tomashot is out of pocket for check signing and report presentations. Nick will continue to serve remotely as Club Treasurer. Pranab provided background on himself. Jim Skidmore moved to ratify the appointment and Jeff Rayis seconded the motion. Motion carried.
- 2- **Nominating Committee** – Jamie Richardson thanked the members of the Committee and submitted the name of Alison Friend as a replacement Trustee for Nick Tomashot. This will be for a full two-year term. Candace Pflum moved to accept the nomination and Jim Skidmore seconded the motion. Alison introduced herself. Motion carried.
- 3- **Laws and Regulations Committee** – Bob Eberhart reported on the task of evaluating the current term and number of Trustees. Due to declining size of our Club, the question is whether or not our Board is the appropriate size. We presently elect five members each year to serve a two year term. One option would be to move to electing four Trustees for two-year terms and another possible option is to elect three Trustees for three-year terms. Many organizations have three-year Trustee/Board member terms. We need to also evaluate our policy regarding second term Trustees. Discussion was held. Consensus was to instruct the nominating committee to open up to second term candidates without a commitment to go through the chairs.
- 4- **Salvation Army** request – Kathleen submitted the annual \$2,500 request from the Howard Kraft fund for the Salvation Army Thanksgiving gift. Alice Hohl moved to approve the request and Jeff Rayis seconded the motion. Motion carried.
- 5- **Proposed Club budget** – Kathleen distributed copies to all in attendance along with a listing of committee chairs.
  - a. Foundation budget – a motion was made by Cindy Sturni to accept the funds approved by the Foundation for our outreach programs during the 2013-14 administrative year. The total is \$85,000. Alice Hohl seconded the motion. Discussion was held. Motion carried.

- b. Club budget – A motion was made by Jeff Rayis to approve the Club budget as submitted and Alice Hohl seconded the motion. Discussion was held. Motion carried.
- 6- **Social** – Candace reported that the President’s Party on November 1. Jean Evans and Kitty Wertz are working together.
- 7- **Service Leadership** – Candace reported that Jade Metcalf has resigned from the Club and she will be seeking another Club member to assist her. Columbus International is no longer a high school and all of their meetings are held during school hours. We do have some 7<sup>th</sup> graders involved, and we have a new advisor for the group.
- 8- **College Fair** – J.P. LaFramboisereported that we have set the date for the 2014 Columbus Kiwanis College Fair as Monday, September 15. Due to Veterans Memorial Hall shutting down, we need to find a new venue – something with 50,000 square feet of space. He asked for ideas on where we might be able to go.
- 9- **Membership** - Jeff Rayis thanked all for their input. He asked for people to join the committee and to share the experience of Kiwanis. The membership committee will meet this coming Monday at 11:15 a.m. prior to lunch. This year’s goal is 30 new members.
- 10- **Centennial Committee** – Jeff Rayis reported that the committee has been established and he encouraged others to join. We need to solidify plans and we need plenty of input.
- 11- **Behavioral Health and Wellness** – Michael Ranney reported that they participated in the Autism Walk event
- 12- **Public Relations** – Alice Hohl reported that she is working on the website update and wants to work on publicizing the speakers more in advance.
- 13- **Salvation Army Bell Ringing** – Bob Wiseman reported that this will be our 38<sup>th</sup> year and we will be expanding to additional Saturdays at the North Market. Information will be distributed and sign-ups will begin next week. He encouraged first-time bell ringers.
- 14- **Homeless** –
  - a. Jim Shively submitted a \$1,600 request for funds for the Manna Café. We will sponsor the 3/26, 6/25, 9/24 and a November 2014 date. In addition to paying for the food on those dates, we will provide volunteers. We can also volunteer the day before to help with the preparation. Candace Pflum moved to approve the request and Jim Skidmore seconded the motion. Motion carried.
  - b. Furniture build – Jim reported that we will do three furniture build dates but they have not yet been finalized. \$150 pays for the materials for 20 tables. We will likely request funds once the dates are set.
- 15- **Music & Arts** – Dave Timmons and Larry Icenogle submitted a proposal for consideration for the Columbus Children’ Choir overseas trip to Spain. They are working with the International Committee, the Youth Opportunity committee and will also be working with Kiwanis Clubs in three cities in Spain where they will be singing. Title sponsorship is \$12,000, but that could be reduced to \$10,000. Details are in the proposal handed out. We would receive local and international publicity. We were supportive of the American Boy Choir 1937-58 when they were the Columbus Boys Choir. Do we want to make a major commitment and be identified with it? Or do we do a larger number of small grants? No decision was made.
- 16- **Auction** – Andy White reported the date of this year’s auction is set for May 17 at Brookside Country Club. Shana Scott and John Hykes will serve as co-chairs. We will emphasize the scholarship component of our community giving.
- 17- **Past President Advisory** – Sam Vogel commended Kathleen on the running of the meeting. He reminded us that we need to keep the Distinguished Club award criteria in mind.
- 18- **Program** – Fil Line reported on behalf of Jack D’Aurora. Fil reviewed the schedule for the remainder of the calendar year. The only opening is on December 2, but they are working on it. All speakers can be found on the activities calendar of the web site. Committee meeting is tomorrow at noon at the OSU Golf course. Leads were requested.

Candace Pflum moved to adjourn and Alice Hohlseconded the motion. The meeting was adjourned at 7:21 p.m.

These minutes respectfully submitted by Paul W. Bohlman, Secretary.